

Goods Handling.

This section contains information on how to get items delivered to EXPO 2020 and if you have any heavy items how you can get these delivered and moved around the exhibition.

Workman Event and Ericsson Globe will receive goods but take no responsibility for them and therefore we recommend that exhibitors review their insurance. You can also get a comprehensive exhibitor's insurance. Contact Magnus Torén at Workman Event for more information.

Service desk

A service desk is located by the loading dock by Annexet.

Opening hours:

Tuesday 17 March 08:00 – 18:00 (moving in)

Wednesday 18 March 08:00 – 18:00 (moving in)

Friday 20 March 19:00 – 21:00 (adjusting)

Delivery Address

All deliveries to the fair must be addressed to:

Exhibitor and booth number

Dustin Expo 2020

Ericsson Globe – Entrance 8

Arenaslingan 8

121 77 Johanneshov

Goods may be received not earlier than Tuesday 17th March at 08:00. Goods arriving earlier will be rejected.

From our experience, we find that build-up is a very busy period and many courier companies either refuse to deliver to a show during this time, arrive late or arrive onsite and find that they are unable to get a signature and therefore leave with your goods. For these reasons we recommend having a responsible person on-site during delivery.

Accessing the Venue

All exhibitors and contractors who are bringing stand materials and products to Globen will need to book loading and unloading times as well as assistance with trucks with Workman.

When moving in, you use entrance 8 for all small packages, deliveries and small vans. Large good-deliveries can be made through Globen Gate, Arenavägen 35/Valhall, and must be booked in advance.

(Please see map on next page.)

After moving in, all exhibitors will use entrance 2. This entrance opens one hour before the fair. During fair opening hours the loading dock remains locked. Note that all trolleys and pallet jacks must be removed from the expo area during its opening hours.

Lifting

Workman Event is the official lifting contractor for the show. No other company may operate any lifting equipment inside the hall and around the perimeter of the venue. To order a forklift please contact Workman, who will be happy to discuss your lifting requirements and provide you with a quote for their services.

Delivery of Items During the Exhibition

If it is necessary for you to have a delivery during the show open period, please ensure that this is made 30 minutes before the show opens. Trolleys are not allowed on the show floor once the show is open and therefore any deliveries will have to be hand carried.

Removal of Items During Breakdown

You may not begin removing items until the show is closed and all visitors have departed. Trolleys will not be allowed on the show floor until after this time.

You must not leave any goods unattended on your stand (e.g. Laptops, Plasma screens). If you have arranged for a courier to collect items, please ensure that you are on your stand to hand them over. Dustin cannot be held responsible for any loss or damage to your goods.

All portable and valuable items must be removed as soon as possible after the exhibition, in any case by 18.00 on Saturday 21st March. All materials, packaging and waste must be removed by 12.00 on Sunday 22nd March. Goods that have not been picked up are hauled away by Workman Event. Costs will be invoiced to the exhibitor. Contact Workman Event for picking up goods left behind.

